

REQUESTING A TRANSCRIPT

FORMER SMITH-COTTON GRADUATES

Information to request an official transcript:

Smith-Cotton High School
Attn: Jessica Carrico, Registrar
2010 Tiger Pride Boulevard
Sedalia, MO 65301
660-851-5313

carricoj@sedalia200.org (September to May)

swaffords@sedalia200.org (June to August)

☐ In your request include –

- ☐ Your full name (maiden name if applicable)
- ☐ Date of birth
- ☐ Year of graduation
- ☐ Your daytime telephone #

The mailing address of the school/business

*Transcripts will be processed and mailed within one week of receipt of your request.

CURRENT S-C STUDENTS

Stop by the Counseling Office and fill out a transcript request with Ms. Carrico.